



# PRESS RELEASE

## CALL FOR APPLICANTS FOR STATISTICAL ANALYST UNDER CONTRACT OF SERVICE AT PSA – EASTERN SAMAR

Date of Release: April 22, 2024  
Reference No. 24-0826-0608

The Philippine Statistics Authority – Eastern Samar Provincial Statistical Office (PSA-Eastern Samar PSO) needs one (1) Statistical Analyst for the Compilation of the Provincial Product Accounts and for the implementation of Republic Act No. 10625, otherwise known as “Philippine Statistical Act of 2013.”

### A. List of Vacant Position:

#### **Statistical Analyst (SG 11) Contract of Service Worker**

#### **Education:**

**Bachelor’s Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology and other related courses**

#### **Experience:**

**None Required.**

#### **Training:**

- **Preferably with training in data analytics and knowledge of statistical software such R, SPSS, SAS, etc. is an advantage but not required.**

#### **Eligibility:**

- **Preferably with Career Service professional/ Second level Eligibility**

#### **Major Duties and Functions**

1. Assist in the collection, processing, and consolidation of administrative data and other indicators, including relevant news, clippings;
2. Assist in the coordination with data source agencies in the collection of data and indicators as inputs in the Provincial Products Accounts (PPA) estimation;



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3. Assist in the analysis of data, and preparation of write-ups for statistical reports, press release and advocacy materials;
4. Provide technical and administrative support in the conduct of trainings, workshops, forums in the province.
5. Assist in the preparation of documentation reports and status updates of PPA activities;
6. Assist in the management of PPA database in the province;
7. Coordinate with PSA central, regional and provincial focal persons regarding PPA related activities;
8. Prepare reports on QMS documentations, maintenance and updating of ISO-QMS documents and files;
9. Assist in the QMS documents maintenance and filing for ISO-QMS Activities from time to time;
10. Perform other tasks as assigned by the supervisor from time to time.

**B. Filling Period:**

**22 April to 13 May 2024**

**C. Where to File Applications and for inquiries:**

- The application letter must be addressed to:

**RONNIE A. BAJADO**  
Chief Statistical Specialist  
Philippine Statistics Authority – Eastern Samar PSO  
Borongan City, Eastern Samar

- Applicants may submit personally or through the email address below:

JB Japzon Building, Brgy. Balud, Borongan City  
Telephone Number: (055) 560-2763  
E-mail: [easternsamar@psa.gov.ph](mailto:easternsamar@psa.gov.ph)

**D. Applicants are required to submit the following requirements:**

1. Application letter stating the specific position title and specific division/province or place of assignment as posted;
2. Two (2) original copies of duly accomplished **Personal Data Sheet (PDS)** with recent passport-sized picture taken within Three (3) months prior to submission of application (Civil Service Form 212, Revised 2017) with Work Experience Sheet (refer to Guide on filling out the Personal Data Sheet);
3. Photocopy of **Authenticated Eligibility** (CSC, CESB, RA 1080, PRC, PD 907), if any;
4. Photocopy of **Authenticated Transcript of Records or Diploma**;



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5. Photocopy of **Certificate/s of Training** relevant to the position applied and participated within the last five (5) years (if applicable).

In the event that the aforementioned documents will be submitted through email, they must be in PDF file. The original copies of these documents will be submitted during the interview.

For inquiries and further information, please contact our office with telephone number (055) 560-2763 and email address [easternsamar@psa.gov.ph](mailto:easternsamar@psa.gov.ph). You may also visit us at JB Japzon Building, Brgy. Balud, Borongan City, Eastern Samar.

Approved for Release:

  
**RONNIE A. BAJADO**  
Chief Statistical Specialist