

**Annex D**

**PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE**

Name of Agency: Philippine Statistics Authority - RSSO 8

Period: CY 2018

<b>Sub-Indicators</b>	<b>Key Area for Development</b>	<b>Proposed Actions to Address Key Areas</b>	<b>Responsible Entity</b>	<b>Timetable</b>	<b>Resources Needed</b>
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Conduct competitive bidding if applicable. Schedule the bidding process on November to December so that contracts covered will be January to December.	BAC	November - December 2018	Manpower
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Conduct competitive bidding if applicable. Schedule the bidding process on November to December so that contracts covered will be January to December.	BAC	November - December 2018	Manpower
2.b	Percentage of negotiated contracts in terms of amount of total procurement	Conduct competitive bidding if applicable. Schedule the bidding process on November to December so that contracts covered will be January to December.	BAC	November - December 2018	Manpower
2.c	Percentage of direct contracting in terms of amount of total procurement	Conduct competitive bidding if applicable. Schedule the bidding process on November to December so that contracts covered will be January to December.	BAC	November - December 2018	Manpower
3.a	Average number of entities who acquired bidding documents	Post bid opportunities in the website to invite more bidders and distributed invitation to bid to prospective bidders	BAC Secretariat	August - December 2018	Machine and manpower
3.b	Average number of bidders who submitted bids	Post bid opportunities in the website to invite more bidders and distributed invitation to bid to prospective bidders	BAC Secretariat	August - December 2018	Machine and manpower
3.c	Average number of bidders who passed eligibility stage	Post bid opportunities in the website to invite more bidders and distributed invitation to bid to prospective bidders	BAC Secretariat	August - December 2018	Machine and manpower
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Conduct competitive bidding if applicable. Schedule the bidding process on November to December so that contracts covered will be January to December.	BAC	November - December 2018	Manpower
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program	Send procurement staff to attend refresher course on RA 9184. Conduct in-house training on updates on RA 9184	BAC	August - December 2018	Funds